



Nursing Care Quality Assurance Commission
September 10, 2004
Revised Special Meeting Notice
WSU Tri-Cities
Consolidated Information Center (CIC) Room #210/212
2710 University Drive
Richland, WA 99352-1671
509-372-7000
509-372-7100 (fax)

Commission Members:

Dr. Judith Personett, EdD, RN, Chair
Jacqueline Rowe, RN Co-Chair
Karen Brewer, Public Member
Richard Cooley, LPN
Martha J. Herriott, PhD., ARNP
Rev. Ezra Kinlow, Public Member
Roberta Schott, LPN
Marlene Wells, LPN
Mariann Williams, RN, MPH, ARNP
Susan Wong, MBA, MPA, RN

Assistant Attorney General:

Laura Williams, Assistant Attorney General

Staff:

Paula R. Meyer, RN, MSN, Executive Director
Kris McLaughlin, Secretary
Joan Wilson, RN, Acting Education Manager
Debra Evans, RN, Acting Chief Investigator
Karl Hoehn, Lead Staff Attorney
Chuck Cumiskey, RN, Nurse Practice Manager
Terry West, Health Service Consultant

In accordance with the Open Public Meetings Act, approximately 1117 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

If you have questions regarding the agenda you may call the Nursing Commission office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact Kris McLaughlin at the number listed above and request that a specific time be scheduled for that item.

This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than September 7, 2004. If you wish general information about this meeting, please call the program at (360) 236-4713. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call (360) 236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech to Speech provides human voicers for people with difficulty being understood. The Washington State speech to Speech toll free access number is 1-877-833-6341.

Smoking is prohibited at this meeting.

1. **Opening — 8:30AM September 10, 2004 – Dr. Judith Personett, Chair**
 - Call to Order
 - Introductions
 - Order of Agenda
 - Correspondence
 - Announcements
 - Other
2. **Consent Agenda—DISCUSSION/ACTION**

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

 - Approval of minutes
 - May 14, 2004 Nursing Care Quality Assurance Commission (NCQAC) business meeting minutes
 - July 9, 2004 NCQAC business meeting minutes
 - Budget report
 - Current July 2004 HPQA#6 Organizational chart
 - 2000-2004 Faculty waiver decisions
 - Nursing Program Approval Panel – Final Actions
 - Subcommittee minutes
 - Practice Subcommittee minutes August 11, 2004
 - Revised Education minutes May 18
 - National Council of State Boards of Nursing letter dated August 4, 2004
 - International Council of Nurses and the World Health Organization
3. **Chair Report – Judith Personett – DISCUSSION**
4. **Executive Director Report – Paula Meyer - DISCUSSION/ACTION**
 - Health Professions Quality Assurance #6 reorganization update
 - DOH request Legislation
 - Surgical technologist interpretive statement: withdrawal of medication from a non-sterile multi dose vial by a surgical technologist to be administered by a qualified practitioner
 - Healthcare Workforce Shortage Task Force on Diversity in Nursing Faculty
 - Nursing Faculty Committee agenda August 20, 2004
 - American Association of Colleges of Nursing (AACN) strategies summary
 - AACN Faculty Shortages in Baccalaureate and Graduate Nursing Programs: Scope of the Problem and Strategies for Expanding the Supply, May 2003
 - Health Care Personnel shortage Task Force Nursing and Allied Health Faculty Committees Meeting notes: July 29, 2004
 - 2004 Committees of the Health Care Personnel shortage Task Force
5. **Discussion items - DISCUSSION/ACTION**

If items are selected for action and a task force assigned, the group will meet once, complete the charter and then come to the next meeting for decision to proceed.
6. **Nursing Assistant Caregiver Training Task Force report – Dr. Judith Personett – DISCUSSION/ACTION**

The Nursing Commission was legislatively directed to review the caregiver curriculum developed by Department of Social and Health Services (DSHS) and recognize competencies that were in common. The task force will report on their progress.

7. NCQAC Commission payroll – Paula Meyer – Discussion/Action

- Policy #121
- Worksheet

8. National Council of State Boards of Nursing (NCSBN) annual meeting and delegate assembly report – Dr. Judith Personett, Roberta Schott, and Paula Meyer - Discussion/Action

Dr. Personett, Ms. Schott and Ms. Meyer attended the NCSBN annual meeting a delegate assembly in Kansas City from August 3-6. A report on the meeting and any items that may need discussion and action from the Nursing Commission will be included.

- News Releases
- National Council of State Boards of Nursing 2004 annual Meeting

9. Recognizing medical training of military personnel in nursing programs - Marianne Williams, Joan Wilson and Paula Meyer - Discussion/Action

Two meetings have been held with personnel from the Washington State based army, navy, and air force personnel interested in the NCQAC potentially approving some of the training military personnel receive as equivalent to some of the training received in LPN programs. Minutes of the meetings are included in the packet of materials. At this time, there is considerable interest from the Navy personnel. A draft letter to Navy officers at Bethesda is included in the packet for consideration by the NCQAC. The Pacific Mountain Workforce Development Council and personnel from several of the community and technical schools of nursing have participated in the workgroups. Jamie Krause, with the Pacific Mountain Workforce Development Council, will be at the meeting to answer questions.

- Recognizing Military Training in Nursing December 5, 2003
- Recognizing Military Training in LPN Education April 2, 2004
- Letter dated August 19, 2004 to General Barbara Brannon
- Letter dated August 19, 2004 to Rear Admiral N.J. Lescavage

10. Each subcommittee chair needs to present their annual plan under their subcommittee section.

- Disciplinary Subcommittee Annual Work Plan
- Education Subcommittee Annual Work Plan
- Practice Subcommittee Annual Work Plan

11:00 AM to 11:30 AM Executive Session if needed

- The Executive Session is that part of a regular or special meeting that is closed to the public.

LUNCH

1:00PM–OPEN MIKE - Open mike is for public presentation of issues to the Nursing commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.

11. Discipline Subcommittee – Jackie Rowe - DISCUSSION/ACTION

12. Practice Subcommittee – Judith Personett - DISCUSSION/ACTION

A. Old business

- Seizure Management Workgroup.
 - Attached minutes from July 29th workgroup
 - Draft Seizure Management Position Statement dated August 11, 2004
- Revised policy B01.01 to include on-line verification and verification from the DOH call center. It was recommended that policy B01.01 be rescinded.
- Practice Sub-committee recommendation as it relates to LPN practice and Procedural Sedation.
 - Attached recommendation and “Procedural Sedation Position Statement, January 2000

- Advisory opinion request
 - Request from: Karen Maher, RN3, Nursing Inservice Coordinator, Lakeland Village
Is it within the scope of practice for RNs and LPNs to replace a jejunostomy tube in an established tract at the bedside in a long-term care setting, using a Foley catheter?

B. New Business:

- **The next three practice sub-committee meetings are scheduled for October 13th, November 10th and December 8th at 3:00 PM to 4:00 PM.** The meetings will take place in Plaza Point East 131-A, Tumwater- Dept of Health.

13. Education Subcommittee – Marianne Williams - DISCUSSION/ACTION

- Faculty in approved nursing education programs

14. Closing